

Quick guide

Payment schedules

Fee loans

To ensure payment of fees at the earliest opportunity, you should submit attendance confirmations by close of business on the Thursday before the main payment dates. You can see the payment dates in the table below. Any confirmations you submit on the preceding Friday are not guaranteed payment, but we will make best endeavour to still make payment.

If you have not confirmed attendance in time for the main payment dates in each liability period, we will make BACS payments each Wednesday after the first payment date. To ensure payment the following Wednesday, you should submit the relevant attendance confirmations on SIS by the preceding Thursday.

We will pay tuition fees in three instalments of 25%, 25% and 50%. These main payment dates are shown below.

Season (academic year start)	Payment 1	%	Payment 2	%	Payment 3	%
AUT (Sep – Dec)	third Wed Oct	25%	first Wed Feb	25%	first Wed May	50%
WIN (Jan – Mar)	first Wed Feb	25%	first Wed May	25%	third Wed Oct	50%
SPR (Apr – Jun)	first Wed May	25%	third Wed Oct	25%	first Wed Feb	50%
SUM (Jul – Aug)	third Wed July	25%	first Wed Feb	25%	first Wed May	50%

Full-time student maintenance and contribution to cost payments

If we receive registration confirmations by 4pm, we will make maintenance payments into student bank accounts 2 working days later or on the first day of term, whichever is later. Any registration submissions that do not meet this deadline will be loaded overnight and the student will receive payment within 3 working days.

Part-time student maintenance and contribution to cost payments

We will not make part-time maintenance payments until 2 weeks after each of the term start dates. This is so that you can confirm the student has returned for the new term before we pay out any further funding to them.